

Basis of Reporting

Introduction

Our approach to performance reporting applies to our Streamlined Energy and Carbon (SECR) reporting found within our Annual Report & Accounts, European Public Real Estate Association (EPRA) Sustainability Best Practice Recommendations (sBPR) reporting, our Sustainability Performance Tables and other metrics disclosed by GPE such as those for the Sustainability Accounting Standards Board (SASB).

Scope and Reporting Boundary

The information has been prepared using the 'operational control' approach based on guidance issued by The Greenhouse Gas Protocol, UK Government's Environmental Reporting Guidelines and Health and Safety Executive (HSE) Guidance.

Our reporting covers the period from 01 April 2024 to 31 March 2025. This period aligns to our financial reporting and our other voluntary sustainability disclosures. This includes buildings that sit within wholly owned subsidiaries and joint ventures where GPE have operational control, on a 100% basis.

Prior year metrics, where available, are provided alongside the current reporting period to allow for appropriate comparison.

Independent Assurance

We have engaged PwC to provide "limited assurance" on a number of key performance indicators and the associated data behind that performance in line with ISAE 3000 (Revised) and ISAE 3410.. The KPIs that are subject to assurance are highlighted with 'A' in our Reported Metrics tables within our Annual Report and Sustainability Performance Tables. The PwC Independent Limited Assurance Report, and Sustainability Performance Tables, can be found on the Reporting & Governance pages of our website. Like-for-like analysis is not subject to assurance.

Reporting Portfolios

Operational Buildings

The operational control approach reflects our influence over energy consumption and covers 66% of our portfolio by floor area by NIA or 26 buildings, including our Head Office. 33 Cavendish Square, W1, is GPE's Head Office, and although not owned or managed by us, we continue to report utility consumption against it within Scope 1 & 2 emissions due to operational control.

Exclusions

Excluded from our EPRA sBPR aligned reporting are buildings where Full Repairing and Insuring (FRI) leases are in place as customers are wholly responsible for managing their building. We also do not include Retail spaces in our reporting. Where a property is owned by the Group but managed by other managing agents on our behalf these are considered to fall outside the scope of this reporting.

We report the majority of Scope 3 categories as listed in this document and our Carbon Footprint, however, on the grounds of materiality and applicability, we currently exclude: 8. Upstream Leased Assets, 9. Downstream Transportation and Distribution, 10. Processing of Sold Products, 14. Franchises and 15. Investments. All Scope 3 categories remain under review for materiality purposes.

In addition, the following buildings are excluded from our reporting scope:

- Orchard Court, W1. This is excluded from our operational portfolio reporting due to ongoing metering challenges which we are working with the supplier and UKPN to resolve and the building remaining largely vacant throughout the reporting period.
- Whittington House, WC1E. This building which was purchased during November 2024 is excluded from reporting on the basis of materiality due to the building being non-operational (vacant possession) and being held for major redevelopment.
- Chapel Place was purchased on the 24th of March 2025, 4 days prior to the end of the financial year. The building has also been excluded from the FY25 reporting year on the basis of materiality.

Intensity metrics

For our Operational Buildings, we utilise the Gross Internal Area (GIA) of the space to provide consistent reporting year-on-year and the ability to benchmark our portfolio through intensity metrics. GIA is calculated through on-site surveys as our preferred source of data, however where properties are unavailable for survey, we utilise existing documentation such as insurance records or as-built information. Where this is not available estimates are made based on the best available sources of data such as marketing material or other publicly available information such as planning applications.

For our Scope 1 and 2 intensity metric, Common Parts Area is used as this represents GPE controlled area. This is Net Internal (Lettable) Area (NIA/NLA) subtracted from GIA.

Like-for-like analysis

In line with EPRA sBPR guidelines, we report our like-for-like portfolio that covers buildings that have been consistently in operation for the data period specified, e.g., not acquired, sold, or developed during either of the reporting periods for 24 months.

Definitions

- Managed: where GPE own the building and also manage the facility with regards to the functionality, comfort, safety, sustainability and efficiency of the space
- Landlord: refers to GPE as owner of the space
- Occupied: a space that is owned by GPE but occupied by one of our customers (tenants) through leasing arrangements
- Common Parts Area: areas of a whole building that are managed and operated by GPÉ, including receptions, access corridors, lifts, stairwells etc. and are not demised to a customer
- **Sub-metered:** the practice of splitting the measurement of gas, electricity and/or water from the whole building down to separate demises, floors or circuits to support the management of energy efficiency and reporting practices
- Shared Areas: where whole buildings are multi-tenanted but certain spaces can be used by all Customers (tenants) such as bookable meeting rooms and social areas such as cafes
- Floor Area: GPE utilises Gross Internal Area (GIA) as outlined above

Development Pipeline

We provide additional information in relation to the development portfolio due to the impact of construction activities on our carbon footprint. This includes data on energy, carbon, water, waste, building certification and health and safety data.

We define our Developments as Major – our typical Headquarter repositioning projects which includes both new build and major refurbishments – and Minor – our smaller refurbishments consisting of whole building or on floor fitouts.

The diversity of our development pipeline means that we have several minor fit-out projects throughout the year as well as major development projects. This year has seen an increase in development activities which is outlined in the Development Activities section of our Annual Report. This will be reflected in our Scope 3 reporting and subsequent performance.

Exceptions, Variations and Restatement

None of our 2024/25 figures have been re-stated to account for the replacement of some estimated data with actual data where it now available to ensure it is accurate and comparable between years. Our restatement threshold is 1%. Adjusted figures are not assured as part of our year end processes this year.

Due to improvements in collecting data at the end of the reporting year, there was a decrease in the percentage of supplies estimated. Based on utility type, these estimations were as follows:

- 0.1% of landlord purchased electricity
- 0% of landlord purchased gas
- 0.3% of landlord purchased water

These have also been footnoted within the Streamlined Energy and Carbon Disclosure (SECR) table on pages 46-48 of our Annual Report and Accounts.

During the reporting period, our like-for-like portfolio analysis excluded the following buildings:

- Alfred place, WC1, which underwent major refurbishment during the period
- 50 Jermyn Street, and French Railway House, SW1, which underwent major refurbishment during the period
- Egyptian and Dudley House, W1, which are undergoing major refurbishment during the period
- Bramah House, SE1, which was undergoing refurbishment during the previous period.
- Six, EC4, which underwent major refurbishment during the period
- 19/23 Wells Street, W1, which was purchased in November 2024

Normalisation and Intensity

We measure carbon and energy intensity by reference to consumption per m². We recognise that this may not always reflect the occupancy level of the building, which may also have an impact on the level of usage. Resource usage per m² is calculated using Gross Internal Area (common parts areas plus net lettable area).

The data is normalised to reflect the disposal of properties during each reporting period, and those that move into the development portfolio. During the year. There were no disposals during the year that impacted the energy intensity calculation.

Further projects within the development pipeline can be found in the Development Activities and Capex Programme section of our Annual Report.

In order to calculate total normalised water consumption for each reporting period we have used the total common areas plus net lettable area for all properties consuming water.

Reported Metrics

Environment

Utilities

Electricity

- o KPIs
 - Absolute energy consumption (kWh), absolute energy intensity (kWh/m2) (A)
 - Indirect energy refers to electricity generated elsewhere and consumed at building level
 - Energy Intensity Metric (kWh/m2/year) is calculated by dividing the Total Building Energy (electricity and fuel (gas)) by the building GIA
- Reporting Boundaries
 - Corporate, Operational and Development Pipeline
- o Disclosure Alignment
 - SECR, EPRA, SASB

Data and Collection Methods

- We recognise that utility data comes in various different forms and can often dictate our ability to report within certain timeframes. To that end we utilise the following utility data hierarchy:
 - Automatic Meter Readings
 - Manual Meter Readings
 - Actual and Estimated Invoice Data
 - Estimations based on historic performance
- We recognise that manual processes are often prone to error, therefore we have addressed this risk by proactively investing into Automatic Meter Readers (AMR) for our mains supplies, smart sub-meters, a dedicated and centralised energy management system and digital twin technologies, all of which sit part of a wider business strategy to automate and collect all of our data within a wholly owned data warehouse. Full ownership of our data will further improve data accuracy and visibility
- Our energy bureau service is responsible for collecting and collating utilities information, providing commentary on trends and raising issues with data collection (Our energy bureau service is responsible for the day to day management of our utility processes and support in the collation and aggregation of our end of year reporting figures)
- Our facilities management contractors are responsible for conducting monthly meter readings where required
- Within our Development Pipeline, utilities data is tracked by our Contractor partners in their own data platforms, such as Smartwaste or Optimise, or where that is not available we provide tracking templates
- To support our market-based emissions reporting confirmation is provided by our Energy Broker, Brook Green, that our purchased electricity is generated through renewable tariffs. We also request evidence of the utilities contract or Renewable Energy Certificate in line with the GHG Protocol Scope 2 Guidance Quality Criteria

Estimations

As above in Exceptions, Variations and Restatements

o Exceptions, Variations and Restatements

N/A

Other Relevant Items

- Self-generated renewable energy can be attribute to the following buildings in the reporting year 1 Newman Street,
 Woolyard, and Hanover Square
- As with incoming utilities, we follow a hierarchy of data quality with regards to energy produced on our sites. Where available we utilise direct output from the generation system which is the case for both buildings this reporting year. Hanover Square has three full quarter of actual data with the first quarter extrapolated for actual meter reads.

Gas

- KPIs
 - Absolute energy consumption (kWh), absolute energy intensity (kWh/m2) (A)
 - Direct energy refers to Gas consumption
- Reporting Boundaries
 - Corporate, Operational and Development Pipeline
- o Disclosure Alignment
 - SECR, EPRA, SASB
- Data and Collection Methods
 - As per the electricity approach above for Operational Portfolio gas consumption
 - For the Development Pipeline, on-site gas use is minimal as most Contractor Partners are committed to fossil fuel free sites but where it is used it is captured in data platforms and tracking templates
 - Up until the 1st of September 2024, our gas contract was biogas supply. From the 1st of September 2024, the gas contract was switched back to Brook Green supply in line with the electricity supply. The Brook Green supply is for carbon offset gas. For this reporting period we have used location-based carbon conversion factors as per the table below for consistency
- Estimations
 - None
- Exceptions, Variations and Restatements
 - None
- Other Relevant Items
 - None

Water

- KPIs
 - Absolute water consumption/treatment (m³), absolute water intensity (m³/m²)
 - Building Water Intensity is calculated by dividing Total Municipal Water withdrawn by total GIA of buildings where GPE supplies water. NB This differs from the GIA used for Energy intensities, as we do not supply water to our entire operational portfolio
- Reporting Boundaries
 - Corporate, Operational Portfolio and Development Pipeline
- Disclosure Alignment
 - SECR, EPRA, SASB
- Data and Collection Methods
 - All water data reported in this report covers potable water withdrawn from mains supply
 - For operational portfolio, water consumption (m³) from supplier invoices and automated or manual meter reads
 - For development pipeline, water consumption (m³) from supplier data for major and minor projects
- Estimations
 - Water consumption was estimated at 23 Newman Street
- Exceptions, Variations and Restatements
 - None
- Other Relevant Items
 - Municipal water in the EPRA reporting tables refers to Potable water consumption
- Carbon
 - o KPIs
 - Scope 1 emissions
 - Emissions from combustion of fuel: gas used for shared services in managed portfolio (tCO2e) (A)
 - Emissions from operations of facilities: fugitive emissions from refrigerant losses (tCO2e) (A)
 - Scope 2 emissions
 - Emission from the purchase of electricity used in common parts areas for the managed portfolio (location and market based) (tCO2e) (A)
 - Scope 3 emissions
 - Emissions from landlord purchased electricity sub-metered to customers (tCO2e) (A)

- GHG Emission Intensity
 - Emissions intensity Scope 1 and 2 (location-based) (tCO2e/m2) is calculated by dividing landlord purchased energy used for common parts areas and shared services across the portfolio by normalised associated floor area (A)
 - Absolute emissions intensity from building energy consumption (tCO₂e/m2) is calculated by dividing emissions from landlord purchased energy used for common parts areas and electricity sub-metered to customers (Scope 1, 2 and 3) across the portfolio divided by normalised GIA (A)
- o Reporting Boundaries
 - Corporate, Operational Portfolio and Development Pipeline
- Disclosure Alignment
 - GHG Protocol, SECR, EPRA, SASB

Data and Collection Methods

| Scope and Category | Activity | Methodology |
|----------------------------------|---|---|
| Scope 1 | | |
| | Natural Gas | Gas consumption (kWh) from automated metering systems, invoices and manual meter reads. If no data available, then consumption has been estimated for the period based on previous known data for 2024. Consumption data is multiplied by UK Government GHG Conversion Factors. |
| | Refrigerants | Kilogram (kg) lost calculated from service records and invoices for top up gases, and multiplied by UK Government GHG Conversion Factor for the relevant gas type |
| Scope 2 | | |
| · | Electricity Landlord Consumed | Electricity consumption (kWh) from automated metering system, invoices and manual meter reads. If no data available, then consumption has been estimated for the period based on previous known data for 2023/24. Consumption data multiplied by UK Government GHG Conversion Factors for location-based emissions and supplier factors for market-based emissions. We utilise market-based emissions factors to support our drive for greater transparency and smarter decision making in energy procurement. It also allows |
| Scope 3 | | us to support our Customers with their own sustainability ambitions. |
| Purchased Goods and Services | Fuels used in construction | Volumes taken from supplier data, and multiplied by the UK Government GHG Conversion Factors for relevant fuel type. |
| | Operational Procurement incl. maintenance and repair materials and services | Spend data for managed properties categorised according to EPA's supply chain emissions factors revised in March 2023 with inflation applied to factors for 2024. |
| | Water consumption during construction | Water consumption (m³) from supplier data for major and minor projects, and multiplied by the UK Government GHG Conversion Factors for water supply and water treatment. |
| | Water consumption in standing assets | Water consumption (m³) from supplier invoices and automated and manual meter reads, and multiplied by the UK Government GHG Conversion Factors for water supply and water treatment. |
| | Electricity consumption during construction | Electricity consumption (kWh) from supplier data, and multiplied by the UK Government GHG Conversion Factors for electricity. |

| Scope and C | Category | Activity | Methodology |
|------------------|-------------------------------------|---|---|
| 2. Capital Goods | Construction materials and services | Total embodied carbon per asset calculated using project level and Arup 3 rd party | |
| | | for new developments | embodied carbon assessments (kgCO ₂ e/m²) and assigned proportionately to the |
| | | | days of construction in the year compared to the total construction period. |
| | | Construction materials and services | Total embodied carbon per asset calculated using project level and Arup 3 rd party |
| | | for refurbishments | embodied carbon assessments (kgCO ₂ e/m²) and assigned proportionately to the |
| | | | days of construction in the year compared to the total construction period. |
| 3. Fuel an | d energy related | Well to Tank and Transmission & | Calculated based on actual Scope 2 data with relevant UK Government GHG |
| activiti | es | Distribution from electricity | Conversion Factors applied. |
| | | Well to tank from natural gas | Calculated based on actual Scope 1 data with relevant UK Government GHG |
| | | | Conversion Factors applied. |
| 4. Upstre | am | Transport of construction materials | Mileage & direct emissions data provided by contractors for development |
| Transp | ortation and | for developments and | projects. Transport emissions have not been included for minor projects, as these |
| Distrib | ution | refurbishments | are included within the estimated procurement spend emissions. |
| 5. Waste | generated in | Waste generated during | Waste (tonnage) data from contractor data and multiplied by the relevant UK |
| operat | operations | construction | Government GHG Conversion Factors. |
| | | Waste generated during demolition | Waste (tonnage) data from contractor data and multiplied by the relevant UK |
| | | | Government GHG Conversion Factors. |
| | | Waste generated in operations | Waste (tonnage) data from supplier data and multiplied by the relevant UK |
| | | | Government GHG Conversion Factors. |
| 6. Busines | ss Travel | Air, rail and taxi travel | Taken from employee travel booking and expense system, monthly invoices from |
| | | | private cab and courier company for employees, and external travel booking |
| | | | provider. With relevant UK Government GHG Conversation Factors applied and |
| | | | distance-based methodology. |
| 7. Employ | ee Commuting | GPE employees working from home | Emissions (tCO ₂ e) associated with working from home derived from the average |
| | | | employee count of the organisation over the year multiplied by the average |
| | | | number of days a year worked from home across the organisation. This quantity |
| | | | is converted to emissions using the relevant UK Government GHG Conversion |
| | | | Factor. Directly employed personnel only. |
| | | GPE employees commuting | Employee commuting survey carried out in 2025 with approximately 70% |
| | | | response rate. Distances provided for daily commutes and the mode of transport |
| | | | were then multiplied by relevant UK Government GHG Conversation Factors and |
| | | | scaled up based on the average number of employees in the organisation and |
| | | | the average number of days spent in the office. Directly employed personnel only. |

| Scope and Category | Activity | Methodology |
|--|--|--|
| 11. Use of Sold Products | Expected lifetime energy consumption of assets sold during the reporting year | All assets sold during the reporting period which were either developed or significantly refurbished by GPE were assumed to be demolished at end-of-life, which is assumed to be 60 years after the most recent large-scale refurbishment. The last full year of energy consumption of each asset was extrapolated for the remaining lifetime of the asset and converted to tCO ₂ e using projections of the UK's future grid, provided by the UK Government. One property (95/96 New Bond Street) sold in FY25 reporting period. |
| 12. End of life treatment of Sold Products | Waste generated from demolition/deconstruction of sold assets | All assets sold during the reporting period which were either developed or significantly refurbished by GPE were assumed to be demolished at end-of-life, which is assumed to be 60 years after the most recent large-scale refurbishment. One property (95/96 New Bond Street) sold in FY25 reporting period. |
| 13. Downstream leased assets | Customer electricity consumption (landlord-procured) Customer electricity consumption (customer-procured) | Electricity consumption (kWh) from customer recharges from sub-meter data, and multiplied by the UK Government GHG Conversion Factors for electricity. Actual consumption (kWh) data provided by customers used where this is available. Where actual consumption data is not available, offices used an intensity based on REEB Benchmark multiplied by floor areas, whereas other asset types used CIBSE benchmarks multiplied by floor areas to estimate consumption. Consumption was then multiplied by the UK Government GHG Conversion Factors. |

Please refer to Sustainability Performance Tables for emission factors used www.gpe.co.uk/sustainability/governance-reporting

Estimations

- All estimations made for each Scope and Category are listed in the Methodology section above
- o Exceptions, Variations and Restatements
 - N/A
- Other Relevant Items
 - None

Waste

- o KPIs
 - Total waste generated (tonnes), waste reused/recycled/recovered/diverted from landfill (%)
- Reporting Boundaries
 - Corporate, Operational Portfolio and Development Pipeline
- o Disclosure Alignment
 - SECR, EPRA, SASB
- Data and Collection Methods
 - GPE rely on a 3rd party contractor for capturing waste data and reporting this to us. Larger buildings with space for onsite waste segregation have onsite weighing scales through the 'Think Green' platform and therefore have high data accuracy. Other buildings rely on a Kerbside waste collection with an industry average weight applied to bags collected
 - Key waste streams reported on include paper, cans, plastic contains, biodegradable, cardboard, glass, compostable, toners and electronic
 - End destination treatment includes Reuse, Recycling, Anaerobic Digestion, Material Recovery, and Incineration, no waste is sent to landfill
 - Waste data from the development portfolio is provided from our contractors
- Estimations
 - In some instances, kerbside collection waste data is estimated using an industry average weight applied to bags collected
- Exceptions, Variations and Restatements
 - None
- Other Relevant Items
 - Non-hazardous waste is any waste that does not cause harm to people or the environment
 - Hazardous waste is any material that contains substances, or have properties, that might make it harmful to human health or the environment

Sustainable Assets

- o KPIs
 - % of assets certified against Energy Performance Certificate (EPC) rating (A)
 - % of assets certified against sustainable building ratings

Reporting Boundaries

- Whole portfolio including buildings let on FRI leases
- Certification is reported against the NIA for the building taken from our leasing database and based on-site surveys,
 leasing and insurance information
- For EPCs this is reported on a whole building basis and not at demise level

o Disclosure Alignment

■ EPRA, SASB

Data and Collection Methods

- Building assessments and certifications include:
 - BREEAM a building assessment methodology that focuses on the holistic sustainability performance of the space targeting areas such as materials, waste and pollution
 - Ska an environmental performance assessment focusing specifically on non-domestic fitout projects targeting energy, transport and wellbeing
 - Ecohomes a building assessment methodology that focussed on holistic sustainability performance specifically for residential dwellings
 - EPC an as-built Energy Performance Certificate outlining how energy efficiency the building or demise is, estimated energy costs and performance related features
 - NABERS a building energy assessment methodology that focusses on how the building operates in practice, rather than as designed or built. Buildings fall under the Design for Performance (intended) or Energy for Offices (actual) categories.
- Measurements for each of these certifications are based on the designed, built and operating performance of each of the assets and/or spaces and are provided by the 3rd party assessment body or an organisation acting on their behalf

- Information used to support the certification includes architectural drawings, material specifications, schematics, asbuilt photographs, performance tests and technical statements. Further detail can be found on each of websites for specific certification bodies
- The metric is calculated by dividing the certified NIA by total portfolio NIA
- Estimations
 - None
- o Exceptions, Variations and Restatements
 - None
- o Other Relevant Items
 - None

Health and Safety

We measure and report on our health and safety performance across key areas including our:

- **Direct Employees** ensuring the health, safety and welfare of all direct employees measuring time lost due to absence which may occur from a health and safety incident
- Managed Portfolio ensuring the safety and wellbeing, of our customers, supply chain partners and members of the public, assessing all accidents occurring on our existing buildings*
- **Development Activities** ensuring our principal contactors are working without risks to health and safety, assessing all accidents occurring on our live developments sites

Health and safety performance reporting definitions

RIDDOR – as stated in the HSE Guidance for Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 – GPE report injuries for the following:

- The death of any person from work related activities
- Specified Injuries to workers
- Injuries to workers which result in their incapacitation for more than 7 days
- Injuries to non-workers which result in them being taken directly to hospital for treatment, or specified injuries to non-workers which occur on hospital premises

Injury definitions within GPE policy for health and safety performance, aligned to HSE Guidance

- Fatality a fatality resulting from workplace activities
- Minor Injury an injury resulting from a work-related accident, not reportable under RIDDOR Regulations (worker incapacitated for under 7 days)
- Lost time injury a workplace incident or accident that results in an employee being unable to carry out their normal job duties for a period of time beyond the day of the injury

^{*}Excludes incidents occurring in FRI (Full Repairing and Insurance leases), Retail, customer demised spaces (unless within GPE fully managed buildings), near miss, and incidents involving other 3rd party contractors.

Metrics

- Injury rates No. of injuries, divided by person hours worked, times by 100,000 (A for direct employees, managed and development portfolio)
- Lost day rate No. of lost time injuries, divided by person hours worked, times by 100,000 (A for direct employees only)
- Work related fatalities No of fatal injuries, divided by person hours worked, times by 100,000 (A for direct employees, managed and development portfolio)
- Reportable injuries/incidents (as defined by RIDDOR see above) Number of RIDDORs, divided by person hours worked, times by 100,000 (A for direct employees, managed and development portfolio)
- Enforcement Notices or fines Total Number of enforcement notices or fines received
- Absentee Rate No. of absent days divided by the total number of workdays in the period (A for direct employees only)

Data is collated from our key areas including:

Direct Employees

Includes all employees directly employed by the company on full time, part time and fixed term contracts.

Excludes individuals working as contractors on behalf of GPE, accidents involving contractors are recorded under managed or development portfolio depending on their place of work, for contractors based at head office, this is reported under Managed portfolio.

Managed Portfolio

Covers all managed properties (excluding FRI), employees and members of public visiting those buildings, including all building owner demised/common areas, unless within our fully managed buildings which covers the whole building

Development Portfolio

Includes all developments where a Principal Contractor has been appointed.

Online data systems utilised for reporting

Accidents/incidents for the Managed and Development portfolio are reported on our online H&S risk management system, QUOODA, assessed by the health and safety team and all recorded data is reported to Board 6-monthly and the Exec Com and H&S Committee on a quarterly basis respectively.

Our online HR system BoB is used to record employee absence data through sickness and work related injuries.

Hours worked – Direct employees

Total days worked figure is obtained from employee numbers on BoB multiplied by 47 working weeks – total weeks in the year taking into account GPE holiday allocation. The figure will not take into account new starters or leavers. However, it is accepted that the impact on the final ratio is very limited.

The total hours worked figure is obtained from the total days worked multiplied by 8 hours. There are a few staff who work reduced hours however it is accepted that this has limited impact on any final figures.

The total number of employee days off work due to illness/injury figure is obtained from the sickness absence reporting on BoB. Please note that this figure does not factor in compassionate leave which may be discretionary.

Hours worked – Managed portfolio

The total person hours worked for the managed portfolio is derived from the data provided by our in-house site-based service partners.

Hours worked – Development portfolio

The total person hours worked for the development portfolio is derived from the data provided by our principal contractors. This includes site access software and site registration information.